

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
PROCEEDINGS OF THE COMMISSION**

The regular meeting of the Commission was held in person and via Zoom
videoconference on July 29, 2026.

PRESENT: Commissioners Mainz, Danen, and Herrman.

EXCUSED: Commissioners Antonneau and Tumpach.

ALSO PRESENT: N. Qualls, J. Smudde, E. Tietzen, P. Wescott, B. Clausen, L. Sarau, B. Thompson, R. Bach, B. Brown, P. Smits, E. Houghton, G. Ashauer, J. Becken, C. Mueller, T. Garrison, S. Thiesen, M. McGuire, E. Brewer, and J. Smies – Legal Counsel

Commission President Mainz called the meeting to order at 8:30 a.m.

1) Safety Moment.

N. Qualls gave a safety update on Water Safety Tips.

2) Approval of minutes of the Commission meeting held June 24, 2026.

Motion #26-040

It was moved by Danen, seconded by Herrman, and unanimously agreed to approve the June 24, 2026, minutes as distributed.

3) Adopt the Retirement Resolution for Kevin Johnson.

J. Becken commented on K. Johnson's dedicated career as an Operator III and thanked him for his 33 years of service.

Motion #26-041

It was moved by Danen, seconded by Herrman, and unanimously agreed to approve the Retirement Resolution for Kevin Johnson (Resolution #2026-XX is on file at NEW Water, the brand of the Green Bay Metropolitan Sewerage District office)

4) Request Commission approval of Cost Share Agreement for land management practices with the Oneida Nation.

E. Houghton stated that under the NEW Watershed Program, NEW Water is proposing a Cost-Share Agreement (CSA) with Oneida Nation to implement several best management practices (BMPs) within the Ashwaubenon and Dutchman Creek adaptive management action area. The project includes an Agricultural Runoff Treatment System, wetland restoration, grassed waterways, streambank stabilization, critical area plantings, and access lanes to help reduce phosphorus and sediment runoff.

The project will be implemented in partnership with the Outagamie County Land Conservation Department, with construction anticipated to begin in fall 2026. The CSA establishes the intent to complete the selected BMPs, while allowing flexibility for final designs, costs, and funding sources to be updated as the project progresses.

NEW Water believes the proposed BMPs will make significant contributions toward achieving its Adaptive Management permit compliance goals.

Motion #26-042

It was moved by Herrman, seconded by Danen, and unanimously agreed to approve the approval for NEW Water's Executive Director to enter into Cost Share Agreement CSAS6074 with the Oneida Nation in the estimated amount of \$534,607, plus a 5% contingency of \$26,730.38 administered under the authority of the Executive Director for a total authorized amount of \$561,338.03.

5) Request Commission approval to close out the construction contract for the Interstate 41 Ninth Street Interceptor Relocation Project #230012CO and issue final payment on \$14,961.55 to PTS Contractors, Inc.

M. McGuire stated that the Commission authorized the approval of the Interstate 41 Ninth Street Interceptor Relocation Project #230012CO in May of 2024, with the contract being awarded to PTS Contractors, Inc. in June of 2024. Work performed under this contract included the installation of a new 18-inch sanitary sewer segment, abandonment of the old segment, and restoration of disturbed areas.

PTS Contractors, Inc. has completed all work in accordance with the contract documents and is ready for close-out and final payment. This project was necessitated by the Wisconsin DOT Southbridge Road Interchange Project. As a result, NEW Water will be reimbursed by the Wisconsin DOT for 90% of the total eligible project cost.

Motion #26-043

It was moved by Herrman, seconded by Danen, and unanimously agreed to approve the close out of the construction contract for the Interstate 41 Ninth Street Interceptor Relocation Project #230012CO and issue final payment of \$14,961.55 to PTS Contractors, Inc.

- 6) **Request Commission approval to award a construction contract for the Administration Building Elevator Modernization Project #260004CO to Metro Elevator Green Bay, Inc., for a total authorized amount of \$333,000.**

B. Brown stated that the passenger elevator serving the Green Bay Facility Administration Building has exceeded its expected service life and is experiencing increasing maintenance issues due to aging and obsolete components. After a major failure in December 2025 resulted in several months of downtime, temporary repairs restored service; however, future failures are anticipated. Modernization is recommended to ensure continued ADA accessibility and reliable operation.

Following the bidding process, staff received two responsive bids. Staff recommends awarding the contract to Metro Elevator Green Bay, Inc. to complete a full elevator modernization. As the project was not included in the 2026 budget, staff recommend funding the work from the Plant Capital Replacement Reserve.

Motion #26-044

It was moved by Herrman, seconded by Danen, and unanimously approved to award the construction contract for the Green Bay Facility Administration Building Elevator Modernization Project 260004CO to Metro Elevator Inc. in the amount of \$302,500 with a 10% contingency of \$30,500 under the authority of the Executive Director for a total amount of \$333,000 and to fund the costs from the Plant Capital Reserve.

- 7) **Request Commission approval to close out the construction contract for the Green Bay Facility Administration Building Air Handling Unit Replacement Project #220016CO and issue final payment of \$44,156.95 to Hurckman Mechanical Industries, Inc.**

B. Brown stated that in February 2025, the Commission awarded a construction contract to Hurckman Mechanical Industries, Inc. for the Green Bay Facility Administration Building Air Handling Unit Replacement Project. The project replaced aging HVAC systems serving the Administration, Maintenance, and Solids buildings to improve reliability, increase energy efficiency, and provide dependable climate control for critical Information Technology assets.

Although equipment and material procurement delays extended the project schedule, construction is complete, resulting in more reliable and efficient climate control throughout several critical areas of the Green Bay Facility.

Motion #26-045

It was moved by Danen, seconded by Herrman, and unanimously agreed to close out the construction contract for the Green Bay Facility Administration Building Air Handling Unit Replacement Project #220016 and issue final payment of \$44,156.95 to Hurckman Mechanical Industries, Inc.

8) Sewer Plan Approvals.

- a) Village of Ashwaubenon, Project #1695-26-01, GBMSD Request #2026-22.
- b) Village of Bellevue, Project #32250004, GBMSD Request #2026-24.

Motion #26-046

It was moved by Danen, seconded by Herrman, and unanimously agreed to approve the Village of Ashwaubenon and Village of Bellevue plans for the proposed sewers to serve the land located within the NEW Water service area. These approvals are subject to favorable recommendations from the Brown County Planning and final approval by the WDNR.

9) Convene in closed session under State Statute 19.85 (1) (g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved and under State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility:

- a) Consultation with auditors regarding employee evaluation.
- b) Potential litigation resulting from environmental testing by a significant industrial user.
- c) Discrimination complaint filed by former employee.

Motion #26-047

It was moved by Danen, seconded by Herrman, and unanimously agreed to convene in closed session under State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved and under State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

10) Reconvene in open session.

Motion #26-048

It was moved by Danen, seconded by Herrman, and unanimously agreed to reconvene in open session.

11) Update of projects:

a) Quarterly Project Updates.

L. Sarau gave a status update on current projects.

12) 2027 NEW Water Budget.

B. Clausen gave a brief overview of a preliminary draft budget. The first Budget Workshop will be held at the August 26, 2026, Commission Meeting.

13) June 2026 Financials.

C. Mueller reported that June's operating revenues were favorable to budget. Year-to-date, total operating revenues were favorable to budget.

June's operating expenses were favorable to budget due to fewer expenditures than budgeted in contracted services, salaries and benefits, and supplementary expenses. Year to date, operating expenses were favorable to budget due to fewer expenditures than budgeted in plant maintenance, salaries and benefits, contracted services, and solid waste disposal.

14) June 2026 Operations Report.

P. Wescott reported that the De Pere Facility was in full compliance with all effluent limits for June.

Wescott also stated that on June 16, 2026, WDNR conducted an announced Full Compliance Evaluation at the Green Bay Facility, including a facility walkthrough and review of air permit operations, monitoring, testing, and recordkeeping. On July 15, 2026, WDNR issued its Compliance Monitoring Report, concluding that NEW Water was in compliance with all applicable air permit requirements, with no deviations or corrective actions identified.

Following refractory repairs completed in early June, inspections of the Fluid Bed Incinerator (FBI) confirmed that the refractory dome has reached the point where full replacement is recommended to maintain long-term solids processing reliability. NEW Water has been proactively planning for this work and has already purchased the long-lead refractory materials required for the replacement. Completing the

project will require an extended outage and additional installation costs; however, replacing the refractory dome now will reduce the risk of an unplanned incinerator failure, avoid costly emergency repairs, and minimize the potential need to landfill solids during an unexpected outage.

For the month, the solids processing facility generated 1,396 MWH of electricity. A total of 179,395 CCF of biogas was recovered, representing 92% of the total volume produced. The remaining volume was sent through the waste gas flare. NEW Water received 693,628 gallons of high-strength waste.

15) Executive Director's Report:

a) August Commission Meeting.

The August Commission Meeting will be held on Wednesday, August 26, 2026.

b) STEAM Superheroes Camp.

NEW Water hosted the 11th Annual STEAM Superheroes Camp with the Boys & Girls Club of Greater Green Bay.

c) Meeting with Brown County Public Works Association.

On June 10, 2026, N. Qualls presented to the Brown County Public Works Association. The presentation focused on wet-weather impacts, the inflow & infiltration reduction program, rates, future and ongoing construction projects, and adaptive management.

d) NEW Water Quarterly Update Meeting.

On June 18th, NEW Water hosted a virtual customer quarterly meeting with our industrial and municipal customers. The presentation focused on high-flow events, the 2027 budget, construction project updates, and a recap of our south plant pilot project. The next customer quarterly meeting will be held in person on September 17th and will focus on the 2027 budget.

e) Water Infrastructure Roundtable with Representative Wied.

NEW Water will join other regional water partners in a Water Infrastructure Roundtable with Congressman Wied on July 27th. The event has been coordinated by the Wisconsin Conservation Voters.

f) Team promotions.

Effective July 5, 2026, two team members have been promoted into new roles. Dustin Smith has been promoted to Operator II, and Cade Strom has been

promoted to Operator III. We appreciate their dedication to growth and look forward to their future contribution in these new roles.

There being no further business to come before the Commission, the meeting adjourned at 10:03 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

A handwritten signature in blue ink, appearing to read "R. J. Davis", is written over a horizontal line.

Secretary