

GREEN BAY METROPOLITAN SEWERAGE DISTRICT PROCEEDINGS OF THE COMMISSION

The regular meeting of the Commission was held in person and via Zoom videoconference on June 24, 2026.

PRESENT: Commissioners Mainz, Antonneau, Danen, Tumpach, and Herrman.

ALSO PRESENT: N. Qualls, J. Smudde, E. Tietzen, P. Wescott, B. Clausen, L. Sarau, J. Valenta, B. Thompson, R. Bach, B. Brown, B. Oldenburg, P. Smits, E. Houghton, G. Ashauer, J. Becken, C. Mueller, T. Garrison, K. Verbeten, J. Fischer, and J. Smies – Legal Counsel

Commission President Mainz called the meeting to order at 8:30 a.m.

1) Safety Moment.

N. Qualls gave a safety update on Firework Safety.

2) Approval of minutes of the Commission meeting held May 27, 2026.

Motion #26-031

It was moved by Antonneau, seconded by Danen, and unanimously agreed to approve the May 27, 2026, minutes as distributed.

3) Introduction of new employee, Jake Fischer.

B. Brown introduced new employee, Jake Fischer, to the Commission. Fischer provided a brief educational and employment history. The Commission wished him well in his career at NEW Water, the brand of the Green Bay Metropolitan Sewerage District.

4) Reserve Balance Update and Transfer.

B. Clausen provided the Commission with an update of NEW Water's financial reserves as of January 1, 2026, along with projected expenses and transfers planned in 2026. Clausen recommended four transfers:

- From the General Reserve to the Interceptor Cost Recovery (ICR) Reserve for the future Siphon Inspection Project.
- From the General Reserve to the ICR to retain favorable 2025 Interceptor Operations & Maintenance budget variances for future municipal interceptors.

- From the ICR to the General Reserve to cover the cash portion of the East River Interceptor Abandonment Project.
- From the General Reserve to the Plant Capital Replacement Reserve to conform to provisions of the General Reserve Policy.

Motion #26-032

It was moved by Herrman, seconded by Danen, and unanimously agreed to approve the transfer of \$588,629 from the Interceptor Cost Recovery Reserve to the General Reserve and \$1,000,000 from the General Reserve to the Plant Capital Replacement Reserve.

- 5) **Request Commission approval to execute the quote from Interloc Solutions dated June 8, 2026, in the amount of \$139,425 for the *Maximo Application Suite On-Premise Upgrade*.**

G. Ashauer stated NEW Water's Computerized Maintenance Management System (CMMS), implemented in February 2016, has reached its end of life and is due for replacement. The manufacturer no longer provides software updates or enhancements, increasing the risk of future compatibility issues. After evaluating several options, staff recommends upgrading to the IBM Maximo Application Suite (MAS), which offers compatibility with NEW Water's existing database infrastructure, a lower total cost of ownership, and improved usability. Staff also determined that an on-premises deployment is more cost-effective than a cloud-hosted solution. Interloc Solutions, NEW Water's IBM Maximo support partner since 2023, is recommended to complete the migration based on its technical expertise and successful past work with NEW Water. The project includes system migration, post-implementation support, and first-year maintenance. Implementation is expected to begin in August 2026 and be completed by October 2026.

Motion #26-033

It was moved by Antonneau, seconded by Danen, and unanimously agreed to approve the Executive Director to execute the quote dated June 8, 2026 for the *Maximo Application Suite On Premise Upgrade with Infrastructure Managed Services* and issue a purchase order to Interloc Solutions in the amount of \$139,425.

- 6) **Request Commission approval of Change Order No. 2 for the Green Bay Facility Administration Building Air Handling Unit Replacement Project #220016 in the amount of \$31,212.08 and to extend the substantial and final completion dates.**

B. Brown stated that in February 2025, the Commission awarded the Green Bay Facility Administration Building AHU Replacement Project to Hurckman Mechanical

Industries, Inc. Change Order No. 1 resulted in a credit of \$6,628.90 and a 28-day extension to the substantial completion date.

B. Brown explained that Change Order No. 2 includes funding for additional work, safety enhancements, and site improvements associated with the project. The change order also requests a 72-day extension to the substantial completion date and a 76-day extension to the final completion date due to project delays.

Motion #26-034

It was moved by Antonneau, seconded by Danen, and unanimously approved the Green Bay Facility Administration Building Air Handling Unit Replacement Project Change Order No. 2, increasing the contract value by \$31,212.08 and extending the substantial and final completion deadlines by 72 and 76 days, respectively.

7) Request Commission approval to Cost Share Agreement for land management practices with Nick VanGheem.

E. Houghton stated that, under the NEW Watershed Program's adaptive management permit compliance efforts, NEW Water enters into cost-share agreements (CSAs) with landowners in the Ashwaubenon and Dutchman Creek watersheds. The proposed CSA with the VanGheem Nicholas J. & Constance L. Revocable Living Trust includes implementation of a grassed waterway, streambank stabilization, and a stable stream crossing to support continued agricultural use of the property.

NEW Water partners with Outagamie County to support BMP implementation, with an Outagamie County Engineering Technician overseeing construction management and contracted work. The grassed waterway design is complete, with implementation anticipated in August 2026, while additional practices will be finalized following site evaluations.

Houghton stated that the CSA formalizes the agreement between NEW Water and the landowner to implement agreed-upon best management practices, with contingency funding included for potential design changes during the final survey and engineering. Final costs and cost-share amounts will be confirmed upon completion and documented through an updated Exhibit 1 table signed by the landowner/operator. NEW Water anticipates an estimated contribution of \$101,000 toward this project, which supports phosphorus and suspended solids reduction goals.

Motion #26-035

It was moved by Danen, seconded by Herrman, and unanimously agreed to approve the Executive Director to enter into the Cost Share Agreement CSAS6075 with Nick VanGheem in the estimated amount of \$251,132.73, plus a 5% contingency of \$12,650 administered under the authority of the Executive Director for a total authorized amount of \$263,692.73.

8) Request Commission approval to enter into an agreement with Brown and Caldwell for the Environmental Impacts Strategic Planning Project – Phase 1, for a total amount of \$89,389.

J. Smudde stated that in October 2025, staff updated the Commission on efforts to assess and reduce NEW Water's environmental impacts and proposed an Environmental Impacts Strategic Planning Project. Energy use is a major driver of operating costs, and this effort builds on existing sustainability initiatives to develop systemwide goals for energy efficiency, emissions reduction, and green infrastructure. The primary objective is to reduce long-term costs, improve reliability, and mitigate energy price risk. Staff issued an RFP for the project and recommend Brown and Caldwell based on qualifications and project fit.

A two-phased approach was proposed, with Phase 1 benchmarking performance and establishing targets for energy, emissions, renewable energy, and green infrastructure that align with the 2027–2029 Strategic Plan. Phase 2 (future consideration, not included in current cost) would develop an implementation roadmap and tracking tool to support capital planning and performance monitoring, with optional evaluation of flood resilience and chemical benchmarking. Both phases are intended to reduce costs, improve efficiency, strengthen resilience, and support long-term financial planning.

After discussion, the Commissioners recommended changing the motion to table this request until a future Commission meeting, when more information is available.

Motion #26-036

It was moved by Herrman, seconded by Danen, and agreed to table this request for a future Commission Meeting when more information is available.

9) Sewer Plan Approvals.

- a) Town of Lawrence, Project #L0017 09-26-00285, GBMSD Request #2026-19.
- b) Village of Howard, Project #26009, GBMSD Request #2026-20.
- c) Village of Suamico, Project #25-0312 01, GBMSD Request #2026-21.

Motion #26-037

It was moved by Danen, seconded by Herrman, and unanimously agreed to approve the plans for the proposed sewers for the Town of Lawrence, Village of Howard, and

Village of Suamico to serve land located within the NEW Water service area. These approvals are subject to the favorable recommendations from Brown County Planning and final approval by the WDNR.

- 10) **Convene in closed session under State Statute 19.85 (1) (g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved and under State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body as jurisdiction or exercise responsibility:**
- a) **Consultation with auditors regarding employee evaluation.**
 - b) **Potential litigation resulting from environmental testing by a significant industrial user.**
 - c) **Discrimination complaint filed by former employee.**

Motion #26-038

It was moved by Antonneau, seconded by Herrman, and unanimously agreed to convene in closed session under State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved and under State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body as jurisdiction or exercise responsibility.

- 11) **Reconvene in open session.**

Motion #26-039

It was moved by Danen, seconded by Antonneau, and unanimously agreed to reconvene in open session.

- 12) **Update of projects:**

a) Green Bay Facility North Plant Clarifier Rehabilitation Project.

B. Brown reported that work on Final Clarifiers 1 and 7 and Primary Clarifier 2 has been completed, and all units were returned to service following successful 7-day compliance testing. Final Clarifiers 2 and 8 and Primary Clarifier 1 have been taken out of service per the construction schedule and are currently undergoing demolition and rehabilitation, with replacement trusses for FC #2 and PC #1 received and coated. In the next reporting period, work will continue on FC #2,

FC #8, PC #1, and associated Tunnel A pump replacement activities, with additional components being received and coated as needed. Primary Clarifier 1, followed by Primary Clarifier 4, remains on the critical path for project completion.

13) Overview of Recent Wisconsin PFAS Legislation and Potential Impacts to NEW Water.

N. Qualls stated that PFAS are a group of manufactured chemicals used in industrial and consumer products for their resistance to heat, oil, grease, water, and stains. They are commonly found in applications such as firefighting foam, coatings, textiles, paper products, plating, and manufacturing processes. Federal and state regulators are increasing monitoring and regulation of PFAS in wastewater, biosolids, groundwater, surface water, and drinking water, and Wisconsin has recently enacted additional PFAS legislation that may affect wastewater utilities, municipalities, industries, and disposal practices. A memorandum that summarized recent Wisconsin PFAS legislation, WDNR implementation activities, and potential implications for NEW Water and its customers was provided to the Commission.

14) Strategic Plan Update.

N. Qualls provided an update on the Draft Strategic Plan, which included three changes: an updated Mission Statement that more directly communicates that we are a wastewater treatment service, the addition of a fifth pillar for Financial Resiliency, and updated priorities throughout the plan. A copy of this draft was provided to the Commission.

15) May 2026 Financials.

C. Mueller reported that May's operating revenues were favorable to budget. Year-to-date, total operating revenues were favorable to budget.

May's operating expenses were favorable to budget due to fewer expenditures than budgeted in contracted services, solid waste disposal, and salaries and benefits. Year to date, operating expenses were favorable to budget due to fewer expenditures than budgeted in plant maintenance, salaries and benefits, and solid waste disposal.

16) May 2026 Operations Report.

P. Wescott reported that the De Pere Facility was in full compliance with all effluent limits for May.

For the month, the solids processing facility generated 1,465 MWH of electricity. A total of 186,837 CCF of biogas was recovered, representing almost 90% of the total

volume produced. The remaining volume was sent through the waste gas flare. NEW Water received 919,055 gallons of high-strength waste.

17) Executive Director's Report:

a) July Commission Meeting.

The next meeting will be held on July 29, 2026, at 8:30 a.m. via a hybrid meeting. This meeting will be held in the Dan Alesch Conference Room.

b) NEW Water selected for 2026 George Burke Jr. Facility Safety Award.

NEW Water was selected by the Water Environment Federation (WEF) to receive the 2026 George Burke Jr. Facility Safety Award. This award recognizes wastewater treatment facilities based on the documented and illustrated safety program and safety record for the preceding calendar year.

c) NEW Water earns the Gus H. Radenbaugh Award.

NEW Water was honored with the Gus H. Radenbaugh Award in collaboration with Black & Veatch and Enviromix, for the best technical paper presented at the CSWEA annual meeting in St. Paul, Minnesota. The paper highlights NEW Water's innovative pilot project on low dissolved oxygen operation within the secondary treatment process.

d) NACWA Peak Performance Award.

The National Association of Clean Water Agencies (NACWA) has recognized NEW Water for achieving 100% permit compliance at the Green Bay Facility at the Platinum level for 23 consecutive years. N. Qualls recognized our staff for their talent and dedication for protecting public health and Wisconsin waterways.

e) 2025 Annual Report.

NEW Water's 2025 annual report was provided to the Commissioners.

There being no further business to come before the Commission, the meeting adjourned at 10:03 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT



Secretary