

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
PROCEEDINGS OF THE COMMISSION**

The regular meeting of the Commission was held in person and via Zoom videoconference on April 22, 2026.

PRESENT: Commissioner Mainz, Antonneau, Danen, Tumpach, and Herrman.

ALSO PRESENT: N. Qualls, J. Smudde, E. Tietzen, P. Wescott, B. Clausen, L. Sarau, R. Bach, B. Brown, B. Oldenburg, S. Thieszen, P. Smits, E. Houghton, G. Ashauer, J. Becken, C. Mueller, M. McGuire, M. Pelishek, S. Georgel, T. Garrison, E. Brewer, B. Young, and J. Smies – Legal Counsel

Commission President Mainz called the meeting to order at 8:30 a.m.

1) Safety Moment.

N. Qualls gave a safety update on National Work Zone Safety Week.

2) Approval of minutes of the Commission meeting held March 25, 2026.

Motion #26-019

It was moved by Antonneau, seconded by Tumpach, and unanimously agreed to approve the March 25, 2026, minutes as distributed.

3) Request Commission approval to award the Green Bay Facility Pumping and High Strength Waste Improvements Project to August Winter & Sons, Inc. for a total of \$6,322,789.

E. Brewer stated that in May 2025, the Commission approved an Agreement with Strand Associates, Inc. to provide engineering services for the Green Bay Facility Miscellaneous Pumping and High Strength Waste Improvement Project. Primary drivers of this project include liability concerns related to aging infrastructure associated with return activated sludge (RAS), waste activated sludge (WAS), and basin drain pumping systems constructed in the 1970s and 1990s. In addition, rapid degradation under severe operating conditions (corrosive materials, high temperatures, abrasive by-products) has compromised the safety, reliability, and longevity of high-strength waste (HSW) and incinerator ash slurry piping systems. Strand worked with NEW Water Staff to develop design documents for the rehabilitation of these critical systems.

The project was publicly advertised in February, and a single bid was received by the March 31, 2026, deadline. This bid from August Winter & Sons, Inc. was within the engineer's estimated cost range and had been reviewed by staff, who deemed it responsive and competitive.

Motion #26-020

It was moved by Antonneau, and seconded by Danen, and unanimously agreed to award the construction contract for the Green Bay Facility Miscellaneous Pumping and High Strength Waste Improvement Project #250006 to August Winter & Sons, Inc. in the amount of \$5,747,990 with a 10% contingency of \$574,799 administered under the authority of the Executive Director for a total amount of \$6,322,789.

- 4) **Request Commission approval of Amendment No. 1 to the existing agreement with Strand Associates Inc. for the Green Bay Facility Miscellaneous Pumping and High Strength Waste Improvements Project, increasing the projected engineering services fee by \$84,700.**

E. Brewer stated that in May 2025, the Commission approved an agreement with Strand Associates, Inc. to provide engineering services for the Green Bay Facility (GBF) Miscellaneous Pumping and High Strength Waste Improvements Project. During the design phase, it was determined that the project schedule would extend beyond the current contract expiration, necessitating additional funding through proposed Amendment No. 1.

Motion #26-021

It was moved by Antonneau, seconded by Herrman, and unanimously agreed to approve of Amendment No. 1 for the Green Bay Facility Miscellaneous Pumping and High Strength Waste Improvements Project #250006 with Strand Associates, Inc., for added engineering services of \$119,700, resulting in an increase of \$84,700 to the previously approved amount.

- 5) **Sewer Plan Approvals.**

- a) Village of Luxemburg, Project #2011-05-25, GBMSD Request #2026-12.
- b) Village of Howard, Project #26015, GBMSD Request #2026-13.
- c) Town of Lawrence, Project MCM#L0017-09-22-00517, GBMSD Request #2026-15.

Motion #26-022

It was moved by Antonneau, seconded by Herrman, and unanimously agreed to approve the plans for the proposed sewers by the Village of Luxemburg, Village of Howard, and Town of Lawrence to serve land within the NEW Water service area.

This approval is subject to favorable recommendations from Brown County Planning and final approval by the WDNR.

- 6) **Convene in closed session under State Statute 19.85 (1) (g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
 - a) **Potential litigation resulting from environmental testing by a significant industrial user.**

Motion #26-023

It was moved by Antonneau, seconded by Herrman, and unanimously agreed to convene in closed session under State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 7) **Reconvene in open session.**

Motion #26-024

It was moved by Herrman, seconded by Tumpach, and unanimously agreed to reconvene in open session.

- 8) **Update of projects:**

a) Quarterly Capital Project Updates.

L. Sarau provided an update on Quarterly capital Projects.

b) Downtown Interceptor Renewal Project.

M. McGuire reported that the cleaning and televising of all 42-inch, 48-inch, and 60-inch sewer segments are complete. The Adams Street access pit is finished, with equipment setup in progress, while excavation has begun at the Main Street access pit. Next period, the contractor will complete equipment setup at Adams Street ahead of the April 20 pipe delivery and begin slip-lining the 42-inch interceptor. Excavation will continue at Main Street, and materials procurement will begin for the 60-inch interceptor following the approved material change. A potential risk to the schedule exists due to possible shipping delays of slip-line pipe being manufactured overseas.

c) Green Bay Facility North Plant Clarifier Rehabilitation Project.

B. Brown reported that mechanical rehabilitation of FC #3, FC #7, and PC #2 had advanced until winter conditions paused work. Structural deficiencies were evaluated and resolved, with replacement components fabricated and delivered. Key pumping equipment installations were completed, and work resumed on March 2. Startup of rehabilitated units is targeted for mid-April.

Next period, FC #1, FC #7, and PC #2 will be completed and returned to service. Rehabilitation will begin on PC #1 and FC #2, along with the remaining pumping systems as priorities allow. PC #1 (followed by PC #4) is currently on the project's critical path.

9) Green Bay Facility Administration Building Elevator Update.

P. Wescott provided the Commission with an update on the GBF Administration Building elevator, including recent reliability failures, obsolete control components, and the resulting extended outage. Staff reviewed operational and ADA accessibility impacts, preliminary modernization cost estimates, a proposed project timeline, and broader elevator asset management planning efforts across NEW Water facilities.

10) Adaptive Management Program Update.

E. Houghton gave a presentation on the Adaptive Management Program, which included:

- What is Adaptive Management?
- NEW Water's Adaptive Management Compliance Strategy
- Program Collaboration Partners
- ACDC Water Quality & Biological Monitoring
- NEW Water's Adaptive Management Program 2025 Updates: Ashwaubenon & Dutchman Creeks
- NEW Watershed Program Cost Review
- NEW Water WPDES Phosphorus Compliance
- Grant Projects and Funding Received
- Next Steps in NEW Watershed Program
- Practice Funding Strategy
- 2026 Practices

11) 2025 Watershed Monitoring Program Update.

B. Young gave a presentation on the 2025 Watershed Monitoring Program, which included:

- Working to Improve the Watershed
- Silver Creek Pilot Project
- ACDC Monitoring

- Water Quality Sampling
- ACDC grab sample TP and TSS concentrations from 2018-2025
- Monthly median TP and TSS Concentrations at WPDES Permit Compliance Sites
- Wastewater Effluent vs. Watershed Reductions
- 2026 Thus Far

12) **March 2026 Financials.**

C. Mueller reported that March's operating revenues were favorable to budget. Year to date, total operating revenues were favorable to budget.

March's operating expenses were favorable to budget due to fewer expenditures than budgeted in plant maintenance, contracted services, and employee development. Year to date, operating expenses were favorable to budget due to fewer expenditures than budgeted in contracted services, plant maintenance, and salaries and benefits.

13) **March 2026 Operations Report.**

P. Wescott reported that both facilities were in full compliance with all March effluent and air quality limits.

For the month, the solids processing facility generated 1,447 MWH of electricity. A total of 194,010 CCF of biogas was recovered, representing approximately 96% of the total volume produced. The remaining volume was sent through the waste gas flare. NEW Water received 1,048,267 gallons of high-strength waste.

14) **Executive Director's Report:**

a) May Commission Meeting.

The next meeting will be held on May 27, 2026, at 8:30 a.m. via a hybrid meeting. This meeting will be held in the Building 310 Conference Room.

b) Wet Weather & Public Service Announcement.

N. Qualls reported that, with wet weather approaching, NEW Water partnered with community groups to promote "Sump Pump Savvy," reaching about 14,000 people and raising awareness of wet-weather impacts through the Inflow & Infiltration Regional Reduction Program.

c) Community Outreach Highlights: NEWMA, STEM Family Day, and Leadership Green Bay.

N. Qualls highlighted recent community outreach activities that stem from ongoing efforts to enhance understanding and build trust with residents, leaders, and partners in our community.

There being no further business to come before the Commission, the meeting adjourned at 10:45 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

A handwritten signature in blue ink, appearing to read "A. Qualls", is written over a solid black horizontal line.

Secretary