

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

PROCEEDINGS OF THE COMMISSION

The regular meeting of the Commission was held in person and via Zoom videoconference on February 25, 2026.

PRESENT: Commissioner Danen, Tumpach, and Herrman.

ALSO PRESENT: N. Qualls, J. Smudde, E. Tietzen, P. Wescott, R. Bach, B. Brown, B. Oldenburg, S. Thiesen, P. Smits, E. Collar, J. Becken, C. Mueller, M. McGuire, A. Henningson – Nicolet National Bank, and J. Smies – Legal Counsel

EXCUSED: Commissioner Mainz and Commissioner Antonneau.

Commissioner Danen called the meeting to order at 8:30 a.m.

1) **Safety Moment.**

N. Qualls gave a safety update on National Burn Awareness Week.

2) **Approval of minutes of Commission meetings held January 28, 2026.**

Motion #26-007

It was moved by Herrman, and seconded by Tumpach, and unanimously agreed to approve the January 28, 2026, minutes as distributed.

3) **Nicolet Bank Investment Update.**

Adam Henningson of Nicolet National Bank provided the Commissioners with information on NEW Water's Investment Portfolio and an Economic & Financial update.

4) **Request Commission approval of change order No. 6 for the Green Bay Facility North Plant Clarifier Rehabilitation Project.**

B. Brown stated on July 26, 2023, the Commission awarded the construction contract to Lunda Construction Company for the Green Bay Facility North Plant Clarifier Rehabilitation Project, with a 10% contingency for unforeseen conditions. Five change orders have been approved to date, resulting in a net credit and

increasing the available contingency. Proposed Change Order No. 6 addresses several outstanding adjustments; the largest item is a credit from selecting alternate scum pumps during bidding. Additional items include final clarifier heater modifications, scum pump piping reconfiguration, additional scum discharge piping replacement, and clarifier weir and baffle modifications. Some of these costs were previously authorized by the Commission in December 2025 as Work Change Directives 42 and 43.

The Commission was provided a change order summary sheet, which detailed all prior changes.

Motion #26-008

It was moved by Herrman, and seconded by Tumpach, and unanimously agreed to approve Change Order No. 6 for the Green Bay Facility North Plant Clarifier Rehabilitation Project.

5) Sewer Plan Approvals.

- a) Village of Howard, Project #24003, GBMSD Request #2026-06.
- b) Village of Howard, Project #26008, GBMSD Request #2026-07.

Motion #26-009

It was moved by Herrman, and seconded by Tumpach, and unanimously agreed to the approval of the Village of Howard plans for the proposed sewers to serve land located within NEW Water. This approval is subject to favorable approval recommendations from Brown County Planning and final approval by the WDNR.

6) Convene in closed session under State Statute 19.85 (1) (g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:

- a) **Potential litigation resulting from environmental testing by a significant industrial user.**

Motion #26-010

It was moved by Herrman, seconded by Tumpach, and unanimously agreed to convene in closed session under State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

7) **Reconvene in open session.**

Motion #26-011

It was moved by Danen, seconded by Tumpach, and unanimously agreed to reconvene in open session.

8) **Update of projects:**

a) GBF Administration Building AHU Replacement.

B. Brown reported that installation of air handling units, humidifiers, pumps, exhaust fans, and related equipment was completed in all Administration Building mechanical rooms, with system balancing underway. A new chiller was placed and chilled-water loop modifications were completed in the Maintenance Building while preliminary controls work began for the Solids Building AHU.

The maintenance chiller installation will be completed along with remaining ductwork and controls before old units are removed. Weather-dependent balancing and finishing work will determine the final completion date, which is expected to be pushed out a month.

b) East River Interceptor Renewal Project.

M. McGuire reported that the contractor has completed approximately 30% of the abandonment work, with the work planned to continue. The contractor continues to make progress on punch-list work related to the rehabilitation of manholes. Once the contractor's work is deemed satisfactory, they will begin decommissioning and removing temporary conveyance systems.

McGuire also reported that on February 12, 2025, at 6:15 p.m., a sanitary sewer overflow (SSO) occurred at 6 different locations across the project. On February 13, 2025, the contractor assisted by the City of Green Bay, cleaned and rinsed the affected areas, collecting everything with vacor trucks. It was estimated that approximately 8,650 gallons of wastewater were released, and of that amount, approximately 2,200 gallons are estimated to have entered the storm sewer system or the East River.

9) **December 2025 Preliminary Financials.**

C. Mueller reported that December's operating revenues were favorable to the budget. Year to date, total operating revenues were favorable to budget.

December's operating expenses were unfavorable to budget due to more expenditures than budgeted in contracted services, salaries & benefits, and plant maintenance. Year-to-date, operating expenses have been favorable to budget, primarily due to lower expenditures than budgeted for contracted services, salaries & benefits, and plant maintenance.

C. Mueller stated that the Auditors will be on site in March, and the December 2025 Financials will be reported in May once complete.

10) January 2026 Operations Report.

P. Wescott reported that both facilities were in full compliance with all effluent limits in the month of January.

Wescott also reported that the Green Bay Facility was in compliance with air quality limits for the month of January.

For the month, the solids processing facility generated 1,451 MWH of electricity. A total of 211,750 CCF of biogas was recovered, representing just over 92% of the total volume produced. The remaining volume was sent through the waste gas flare. NEW Water received 1,023,802 gallons of high-strength waste.

11) Executive Director's Report:

a) March Commission Meeting.

The next meeting will be held on March 25, 2026, at 8:30 a.m. via a hybrid meeting. It was also noted that this meeting will be moved from the Dan Alesh Training Center to the Building 310 conference room.

b) March Commission Meeting for Strategic Planning.

There will be a Commission meeting held on March 19, 2026, at 8:00 a.m. for the purpose of Strategic Planning. It was also noted that this meeting will be moved from the Dan Alesh Training Center to the Building 310 conference room.

c) Agreements Signed by the Executive Director.

A summary of agreements signed by the Executive Director was provided to the Commission.

d) Executive Director Expense Summary.

A summary of expenses made by the Executive Director was provided to the Commission.

e) Summary of NACWA 2026 Winter Conference.

N. Qualls stated that he attended the NACWA 2026 Winter Conference, and that the theme was “Managing Instability: The Essential Role of Local Leadership”. The meeting included valuable insights presented in six different Committee Meetings as well as a plenary session on topics including community investment, workforce development, technology adoption, and utility leadership beyond organizational boundaries.

f) MISO Demand Response Program.

N. Qualls stated that in January 2026, the Commission authorized the Executive Director to complete negotiations and execute an agreement with AiGent, Inc. for participation in the Midcontinent Independent System Operator Demand Response Program. The agreement was finalized and signed on January 30.

g) Promotion of Matt Pamperin from E&I Apprentice to E&I Journeyman.

N. Qualls congratulated Matt Pamperin on his promotion.

h) Honors for NEW Water Commission President Emeritus.

N. Qualls congratulated our Commission President Emeritus, Kathryn, on being named an Insight 2026 Woman of Influence! This well-deserved honor recognizes her years of leadership and dedication to protecting our most valuable resource, water.

i) Partnership for Clean Water Highlighted.

N. Qualls stated NEW Water is featured in the latest American Public Works Association magazine, for our successful partnership with a clean water coalition in the state of Wisconsin to offset costs for our community.

There being no further business to come before the Commission, the meeting adjourned at 9:19 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT



Secretary