

# GREEN BAY METROPOLITAN SEWERAGE DISTRICT

## PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on July 20, 2022.

**PRESENT:** Commissioners Hasselblad, Blumreich, Mainz, Tumpach, and Hoffmann

**ALSO PRESENT:** T. Sigmund, N. Qualls, B. Vander Loop, E. Tietyen, B. Clausen, P. Smits, B. Angoli, T. Biese, T. Garrison, S. Thieszen, E. Houghton, R. Bach, J. Valenta, B. Bartel, B. Oldenburg, L. Sarau, B. Brown, J. Smies – Legal Counsel, P. Boersma – Black & Veatch

Commission President Hasselblad called the meeting to order at 8:30 a.m.

- 1) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
  - a) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
  - b) **Litigation involving Bayview Interceptor.**
  - c) **Potential litigation resulting from environmental testing by significant industrial user.**
  - d) **Discussion of negotiation strategy concerning an industrial customer.**

### **Motion #22-043**

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 2) **Reconvene in open session.**

### **Motion #22-044**

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to reconvene in open session.

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**3) Safety Moment.**

T. Sigmund provided safety information on Food Safety.

**4) Approval of minutes of Commission meeting held June 22, 2022**

**Motion #22-045**

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to approve the June 22, 2022 meeting minutes as distributed.

**5) Request Commission adoption of the Liquid Facilities Plan**

Joined by P. Boersma from Black & Veatch to assist with questions, N. Qualls gave a presentation on the Liquids Facility Plan that included the following:

- Understanding Issues
- Drivers and Alternatives
- Projects Identified
- Outreach and Public Comments
- Next Steps

M. Tumpach mentioned the importance of keeping Commissioners informed when it came to the proposed projects over time to ensure that both current and future Commissioners understand implementation of the new Facility Plan. N. Qualls agreed and proposed enhancing high level project updates to be shared with Commissioners that include items such as trends on cost estimates during the design process, before a project starts construction. K. Hasselblad thanks NEW Water staff for their commitment to providing a thorough Facilities Plan.

**Motion #22-046**

It was moved by Mainz, seconded by Hoffman, and unanimously agreed to approve the Liquid Facilities Plan.

**6) Request Commission approval to close out the Green Bay Facility Thickener Effluent Piping Replacement Project and issue final payment of \$28,115 to J.F. Ahem Co.**

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L. Sarau stated that work for this project had been completed and the summary for the cost had been provided to the Commissioners. It was requested that NEW Water close out the contract and issue final payment in the amount of \$28,115.92 to J. F. Ahem Co.

#### **Motion #22-047**

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to approve the close out the Green Bay Facility Thickener Effluent Piping Replacement Project and issue final payment of \$28,115 to J.F. Ahem Co.

- 7) **Request Commission approval to award the construction contract for the Green Bay Facility 2022 HVAC Improvements Project #21-032-CO to J.F. Ahem Co.**

B. Brown stated that a comprehensive evaluation of HVAC concerns in both the Green Bay and De Pere Facilities led to the development of the Green Bay Facility 2022 HVAC Improvements Project. The primary driver for the work is an excessive heat buildup in some areas of the solids facility including the boiler room, generator room, and blower room. High temperatures have been degrading system performance and causing failures in some of the process support equipment. An air handler in the Administration Building will also be replaced to accommodate the recent addition of a records management room in a previously vacant storage space. Two competitive bids were evaluated, and B. Brown requested the construction contract be awarded to J.F. Ahem Co.

#### **Motion #22-048**

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to award the construction contract for the Green Bay Facility 2022 HVAC Improvements Project #21-032-CO to J.F. Ahem Co.

- 8) **Request Commission approval of Amendment No. 1 for the Green Bay Facility Service Water Systems Upgrades Project #17-0022-DS with Strand Associates, Inc. for additional engineering services in the amount of \$44,000.**

B. Brown stated that Strand Associates effort to design improvements for the Green Bay Facility Service Water System has been ongoing for the past year. Additional concerns that were not captured in the original scope were identified, with the most critical being an inadequate supply of service water to the thermal oil heat exchanger system and consequent equipment failures. Proposed work on the design and rerouting of a larger ash decant flow pipeline is not directly related to service water, but significant savings in both design and construction will be realized by including it with the very similar work of this project. Proposed changes will provide improved operational flexibility, efficiency, and safety.

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**Motion #22-049**

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to approve Amendment No. 1 for the Green Bay Facility Service Water Systems Upgrades Project #17-0022-DS with Strand Associates, Inc. for additional engineering services in the amount of \$44,000.

**9) Draft 2023 NEW Water budget Review**

T. Sigmund presented the 2023 draft budget review.

**10) June Financials**

B. Clausen stated the June financials will be reported in the August Commission meeting.

**11) Sewer Plan Approvals**

a) Village of Bellevue, Town Hall Road West Extension, GBMSD Request #2022-21, Tributary Interceptor: East River Bellevue Interceptor (ERB)

B. Angoli stated that this is a simple extension to the existing sewer plan, and there is no major issues.

**Motion #22-050**

a) It was moved by Mainz, seconded by Hoffman, and unanimously agreed to approve the Village of Bellevue, Town Hall Road West Extension, GBMSD Request #2022-21, Tributary Interceptor: East River Bellevue Interceptor (ERB)

**12) Update of Projects:**

a) **Project Update Summary**

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N. Qualls reviewed the ongoing and future construction projects, along with the projects that are in the planning phase.

**b) Ninth Street Interceptor Rehabilitation Project**

L. Sarau stated that this will be a short project, it includes CIPP lining and manhole rehabilitation of a segment of the Ninth Street Interceptor. The plan is to have all the lining in place by the end of the week, and the manhole rehabilitation completed by mid-August.

**c) DPF Tertiary Filtration and Service Water Improvements Project**

B. Angoli stated that the first set of the filtration system is up and running, and seven day testing has been successfully completed. Contractors are moving ahead on demolishing the existing equipment and looking at starting installation of the additional filters by middle of August. It was mentioned that the new filtration system in operation meets the total existing sand filtration system which was undersized for present plant flows.

**13) June 2022 Operations Report.**

B. Bartel stated that the June Operations Report will be reported in the August Commission meeting.

**14) Executive Director's Report:**

**a) August Commission Meeting**

The next meeting will be held on August 24, 2022, at 8:30 a.m. This meeting will be a hybrid meeting.

**b) COVID-19 Update**

A general update was provided in the Commission packet.

There being no further business to come before the Commission, the meeting adjourned at 10:40 a.m.

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A handwritten signature in black ink, reading "James J. Blumreich". The signature is written in a cursive style with a large initial "J".

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Secretary