

# GREEN BAY METROPOLITAN SEWERAGE DISTRICT

## PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via in person and Zoom videoconference on June 22, 2022.

**PRESENT:** Commissioners Hasselblad, Mainz, Tumpach, and Hoffmann

**ALSO PRESENT:** T. Sigmund, P. Wescott, N. Qualls, B. Vander Loop, B. Oldenburg, B. Clausen, P. Smits, B. Angoli, T. Garrison, J. Czipinski, S. Thieszen, E. Houghton, R. Bach, J. Valenta, B. Bartel, J. Smudde, K. Verbeten, J. Smies – Legal Counsel, R. Bach, Senator Robert Cowles, F. Krumberger – Suamico Utility Commission, G. Potts – Town of Ledgeview, M. Harris – Village of Allouez, P. Boersma – Black & Veatch, R. Brown, R. Schroedel – AECOM, S. Gehin – Village of Allouez, B. Lange – Village of Allouez

**ABSENT:** Commissioner Blumreich

Commission President Hasselblad called the meeting to order at 8:30 a.m.

**1) Public Hearing of the Facility Plan**

N. Qualls hosted the Public Hearing for the Liquids Facility Plan. Public Comments were made by B. Lange in person, and F. Krumberger via Zoom.

**2) Adopt Retirement Resolutions of Jeff Czipinski, IT Manager**

Following closed session, agenda items were taken out of sequence based on staff's presence for reporting

Commissioner Hasselblad introduced J. Czipinski. Introductions were followed by career achievements by J. Czipinski, and B. Vander Loop expressed gratitude for his years of service at NEW Water.

**Motion #22-038**

It was moved by Mainz, seconded by Hoffman, and unanimously agreed to adopt the Retirement Resolutions of J. Czipinski (Resolution #22-004 is on file at the NEW Water offices)

**3) Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**

- a) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

6/22/22

Cont'd

PROCEEDINGS OF THE COMMISSION

- b) **Litigation involving Bayview Interceptor.**
- c) **Potential litigation resulting from environmental testing by significant industrial user.**
- d) **Discussion of negotiation strategy concerning an industrial customer.**

**Motion #22-039**

It was moved by Hoffman, seconded by Mainz, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 4) **Reconvene in open session.**

**Motion #22-040**

It was moved by Mainz, seconded by Hoffman, and unanimously agreed to reconvene in open session.

- 5) **Safety Moment.**

T. Sigmund provided safety information on heatstroke prevention

- 6) **Approval of minutes of Commission meeting held May 25, 2022.**

**Motion #22-041**

It was moved by Mainz, seconded by Hoffman, and unanimously agreed to approve the May 25, 2022 meeting minutes as distributed.

- 7) **Approve Resolutions for acceptance of the Compliance Maintenance Annual Report for 2021 for the Green Bay Facility**

Commissioner Hasselblad went over the importance of the Compliance Maintenance Annual Report, and what the scores and report means for NEW Water. K. Verbeten started off by requesting that she be able to go over the Compliance Maintenance Annual Reports for both the Green Bay and De Pere Facility at the same time, and that they are approved in the same motion. Commissioners agree to allow one motion for both reports. K. Verbeten details the score NEW Water received for both facilities and requests the Commissioners approval of the resolutions.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

6/22/22

Cont'd

PROCEEDINGS OF THE COMMISSION

**Motion #22-042**

It was moved by Mainz, seconded by Hoffman, and unanimously agreed to Approve Resolutions for acceptance of the Compliance Maintenance Annual Report for 2021 both the Green Bay and De Pere Facility (Resolution #22-005 and #22-006 are on file at the NEW Water offices)

**8) Approve Resolutions for acceptance of the Compliance Maintenance Annual Report for 2021 for the De Pere Facility**

This item was approved in the same motion as item seven with Commissioners approval.

**9) May Financials**

B. Clausen stated May, and year to date operating revenues were favorable to budget mainly due to BOD Loadings. May expenses were favorable for the month, and year to date. Power and plant maintenance were unfavorable to budget, and are anticipated to remain unfavorable for the year due to timing. We will see this be unfavorable for roughly \$80,000 by the end of the year. Contracted services are favorable due to timing.

**10) Solids Management Plan Decision Recap**

N. Qualls compiled information on why the R2E2 project was chosen, and the alternatives that were presented to the Commission at the time. Commissioners Hasselblad, Tumpach, Hoffman, and Mainz along with T. Sigmund discussed the financial analysis utilized and how the analysis differs from other approaches.

**11) Update of Projects:**

**a) Green Bay Facility Pumping Station HVAC Rehabilitation**

B. Brown stated that all equipment except the large wet well exhaust fan and associated drive unit has been installed. Supply chain issues are holding this project up, and additional construction costs could be incurred if equipment delivery is delayed beyond November.

**b) Green Bay Facility Air Compressor Replacement**

## GREEN BAY METROPOLITAN SEWERAGE DISTRICT

6/22/22

Cont'd

### PROCEEDINGS OF THE COMMISSION

B. Brown stated that the Service Air system is functioning as designed and the Control Air system is running in a simplified temporary manual mode. Delivery of critical electrical components which will allow for project completion has now been delayed into August.

#### **c) De Pere Facility Administration Building Renovation**

B. Brown stated that asbestos remediation and demolition work have been completed. Wall framing and general construction are progressing on schedule.

#### **d) DPF Tertiary Filtration and Service Water Improvements Project**

B. Angoli stated that the programming that the manufacturer needed to make has been complete and the 7 day demonstration testing has been started on the half of the equipment that has been installed. If the system passes the 7 day demonstration testing contractor will be able to start demo work on remaining filters. Installation on the other half of the equipment is presently scheduled to be completed by end of August.

### **12) May 2022 Operations Report**

P. Wescott provided an Operations Report. Both facilities were in full compliance with all effluent limits for the month of May. The Green Bay Facility was in compliance with air quality limits for the month of May. The solids processing facility generated 1,393 MWH of electricity. Bio-gas from the digestion process was utilized for the on-site electrical generation. Total bio-gas volume recovered was 218,400 CCF; this is 89.9% of the total volume produced. The E. coli limit has been inserted into the data reported each month for commission per permit requirements.

### **13) Executive Director's Report:**

#### **a) July Commission Meeting**

The next meeting will be held on Wednesday, July 20, 2022, at 8:30 a.m. which is a week earlier due to the NACWA conference. This meeting will be a hybrid meeting with in person attendance.

#### **b) COVID-19 Paid Leave Statistics**

A general update was provided in the Commission packet.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

6/22/22  
Cont'd

PROCEEDINGS OF THE COMMISSION

**c) COVID-19 Update**

A general update was provided in the Commission packet.

**d) 2021 Annual Report**

The 2021 Annual Report has been completed, and the link has been provided.

**e) NEW Waters Policies**

Administrative Services provided the full list of NEW Water's Policies to the Commission after it was requested in the May Commission meeting. Commissioners express interest in seeing the full policies from the list that had been presented. B. Vander Loop stated he has created a group to review the policies to further discuss at a future Commission Meeting.

**f) WWOA Lake Michigan Regional Meeting**

On May 26, employees of NEW Water hosted the WWOA Regional Meeting on I&I Reduction

There being no further business to come before the Commission, the meeting adjourned at 10:23 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT



---

Vice President