

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on April 19, 2023.

PRESENT: Commissioners Hasselblad, Blumreich, Mainz, Tumpach, and Danen

ALSO PRESENT: T. Sigmund, P. Wescott, N. Qualls, J. Smudde, B. Clausen, E. Tietyen, P. Smits, M. Pyke, S. Bartlett, B. Young, M. Faucette, B. Bartel, B. Angoli, T. Biese, S. Thieszen, B. Brown, B. Oldenburg, C. Mueller, G. Ashauer, E. Houghton, T. Garrison, J. Valenta, B. Thompson, R. Bach, J. Smies–Legal Counsel

ABSENT:

Commission President Hasselblad called the meeting to order at 8:30 a.m.

- 1) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
 - a) **Litigation involving Bayview Interceptor.**
 - b) **Potential litigation resulting from environmental testing by significant industrial user.**
 - c) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
 - d) **Potential litigation concerning enforcement action against industrial user.**

Motion #23-025

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

Commissioner Tumpach joined the meeting at 8:32 a.m.

- 2) **Reconvene in open session.**

Motion #23-026

It was moved by Mainz, seconded by Danen, and unanimously agreed to reconvene in open session.

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3) **Safety Moment.**

T. Sigmund provided safety information on preventing skin cancer.

4) **Adopt Retirement Resolution for Martin Pyke.**

P. Smits introduced Marty Pyke, followed by his career achievements. The Commission thanked Marty for his 36 years of dedicated service to NEW Water, the brand of the Green Bay Metropolitan Sewerage District.

Motion #23-27

It was moved by Mainz, seconded by Danen, and unanimously agreed to adopt the retirement resolution for Martin Pyke (Resolution #23-003 is on file at the NEW Water offices).

5) **Introduce new employees:**

a. Mitch Faucette, IT Systems Specialist

G. Ashauer introduced Mitch Faucette, IT Systems Specialist. Mitch joined NEW Water in March 2023.

6) **Approval of minutes of Commission meeting held March 22, 2023.**

Motion #23-028

It was moved by Mainz, seconded by Tumpach, and unanimously agreed to approve the March 22, 2023 meeting minutes as distributed.

7) **Request Commission approval to award the construction contract for the Green Bay Facility Service Water Replacement Project #210022CO to J. F. Ahern Co for a total authorized amount of \$4,900,000.**

R. Brown stated that aging and problematic piping, pumps, and strainers for the effluent water re-use system at the Green Bay Facility need to be replaced. Renovation plans were developed and two bids were received, with J.F. Ahern Co. having the lowest cost. Staff recommends the construction contract be awarded to J.F. Ahern Co.

Motion #23-029

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to award the construction contract for the Green Bay Facility Service Water Replacement Project 210022CO to J. F. Ahern Co. in the amount of \$4,455,000 with a 10% contingency of \$445,000 under the authority of the Executive Director for a total amount of \$4,900,000.

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- 8) **Request Commission approval to enter into an agreement with Strand Associates to provide professional services for the Green Bay Facility Service Water Replacement Project in the amount of \$415,000.**

R. Brown stated at the request of NEW Water staff, Strand has submitted an agreement to provide engineering services associated with the Service Water construction contract. Staff recommends entering into a contractual agreement with Strand Associates to provide construction-related engineering services for the GBF.

Motion #23-030

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to enter into an agreement with Strand Associates to provide construction-related engineering services for the Green Bay Facility Service Water Replacement Project 210022CS for \$377,900 with a 10% contingency of \$37,100 under the authority of the Executive Director for a total authorized amount of \$415,000.

- 9) **Request Commission approval to close out the construction contract for the De Pere Facility Administration Building Renovation Project #210021CO and issue final payment of \$4,800 to Mission Support Services, LLC.**

R. Brown reported the De Pere Facility Administration Building Renovation Project #210021CO has been completed and is ready for closeout.

Motion #23-031

It was moved by Blumreich, seconded by Tumpach, and unanimously agreed to close out the construction contract for the De Pere Facility Administration Building Renovation Project #210021CO and issue final payment of \$4,800.00 to Mission Support Services, LLC.

- 10) **Request Commission approval of the following Financial Policies:**
- a. **Debt Reserve Policy**
 - b. **Equipment Replacement Policy**
 - c. **General Reserve Policy**
 - d. **Plant Capital Replacement Policy**

B. Clausen reviewed the information brought to the Commission at the March meeting. Copies of the policies on the new template were provided in the packet.

Motion #23-032

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It was moved by Blumreich, seconded by Mainz, and unanimously agreed to approve the following policies: Debt Service Reserve Policy, Equipment Replacement Fund Reserve Policy, General Reserve Policy, and Plant Capital Replacement Reserve Policy.

11) Sewer plan approvals:

- a. Village of Hobart – Contract No. 2320-23-02, GBMSD Request #2023-11
- b. Village of Suamico – Contract #S-2221, GBMSD Request #2023-12 (Amendment to GBMSD Request #2023-04)

Motion #23-033

It was moved by Tumpach, seconded by Blumreich, and unanimously agreed to approve the Village of Hobart and Suamico sewer plans.

12) 2022 Aquatic Monitoring Program Water Quality update.

S. Bartlett provided an update on the Aquatic Monitoring Program as follows:

- 2022 Aquatic Monitoring Program Highlights
- Water Quality Monitoring
- Green Bay Water Quality Buoys
- Total Phosphorus Annual Average
- How does TP in 2022 compare to historical?
- Total Suspended Solids Annual Average
- How does TSS in 2022 compare to historical?
- Chlorophyll-a Annual Average
- How does Chl-a in 2022 compare to historical?
- AMP Takeaways

13) 2022 Watershed Management Program update.

B. Young provided an update on the Watershed Management Program as follows:

- Ashwaubenon and Dutchman Creek(s) Monitoring
- Silver Creek Pilot Project=Status Quo
- 2022 Watershed Sampling
- Water Quality Event Sampling
- 30 Year Annual Rainfall at NWS Green Bay (Austin Straubel Intl Airport)
- Annual Rainfall at NWS Green Bay (Austin Straubel Intl Airport)
- Baseline Total Phosphorus concentration(s)
- Baseline ACDC Biological Monitoring-FISH
- 2022 WMP Recap

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- Thank you

14) High Deductible Health Insurance Plan Education.

E. Teityen outlined the key areas of focus for the upcoming High Deductible Health Insurance Informational Sessions, beginning in late April.

15) March Financials.

C. Mueller stated due to the timing of the meeting, the March financials will be reported at the May Commission meeting.

The subcategories for item 16 were taken out of order

16) Update of Projects:

b) De Pere Facility Tertiary Filtration and Service Water Improvements project

B. Angoli stated the project is moving along and performance testing for basins 3 and 4 filtration systems has been completed and met all requirements.

a) Quarterly project update

N. Qualls provided a project update.

17) March 2023 Operations Report.

P. Wescott provided an Operations Report. Both facilities were in full compliance with all effluent limits for the month of March 2023. The Green Bay Facility was in compliance with air quality limits for the month. The solids processing facility generated 1,407 MWH. Total bio-gas volume recovered was 191,463 CCF.

Due to rapid snow melt and rainfall, a higher-than-normal flow event took place on March 31 into the morning of April 1. All treatment assets were put into service during this time. Treatment compliance was maintained throughout both facilities.

P. Wescott stated a second compliance test was completed on April 11-12, 2023. Results are expected in 30-45 days.

18) Executive Director's Report:

a) May Commission Meeting

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The next meeting will be held May 24, 2023, at 8:30 a.m. via hybrid meeting.

b) Bryan Thomson promoted to E&I Team Lead

Bryan Thomson was promoted to E&I Team Lead.

c) Mike Legois transitioned to Utility Worker

Mike Legois transitioned from Maintenance Mechanic to Utility Worker.

d) UWGB Watershed Symposium

NEW Water participated in the annual Watershed Symposium at UWGB on Thursday, March 16, 2023.

e) UWGB Girl Scouts “Wonders of Water” Badge

NEW Water teamed up with UWGB for the sixth year to help more than 55 Girl Scouts earn their “Wonders of Water” badge on Saturday, February 18, 2023.

f) ACDC Farmer Luncheon

On March 29, NEW Water hosted ACDC farmers to review the NEW Watershed permit compliance program, success, and lessons learned from watershed implementation work.

There being no further business to come before the Commission, the meeting adjourned at 9:46 a.m.

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Vice President