

# GREEN BAY METROPOLITAN SEWERAGE DISTRICT

## PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held via Zoom videoconference on March 23, 2022.

**PRESENT:** Commissioners Hasselblad, Mainz, Blumreich, Hoffmann and Tumpach.

**ALSO PRESENT:** T. Sigmund, P. Wescott, N. Qualls, B. Vander Loop, J. Smudde, T. Brown, L. Sarau, S. Thieszen, B. Clausen, P. Smits, B. Bartel, E. Houghton, B. Young, S. Bartlett, B. Thompson, S. Georgel, J. Czynski, T. Garrison, J. Valenta, B. Brown, T. Biese, J. Smies–Legal Counsel, C. Sampson–Village of Allouez, J. McMullin & A. Lukas–Brown & Caldwell

**ABSENT:**

Commission President Hasselblad called the meeting to order at 8:30 a.m.

- 1) **Convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**
  - a) **Potential transfer of certain interceptor segments pursuant to Section 5.05 of the Sewer Use Ordinance to a municipality.**
  - b) **Litigation involving Bayview Interceptor.**
  - c) **Potential litigation resulting from environmental testing by significant industrial user.**
  - d) **Discussion of negotiation strategy concerning an industrial customer.**

### **Motion #22-017**

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to convene in closed session under State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and State Statute 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

- 2) **Reconvene in open session.**

### **Motion #22-018**

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to reconvene in open session.

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3) **Safety Moment.**

T. Sigmund provided safety information on spring driving.

4) **Introduce new employees:**

a) **Brenda Thompson, Administrative Services Assistant**

B. Vander Loop introduced Brenda Thompson. The introduction was followed by a welcome from the Commission.

5) **Approval of minutes of Commission meeting held February 23, 2022.**

**Motion #22-019**

It was moved by Meinz, seconded by Tumpach, and unanimously agreed to approve the February 23, 2022 meeting minutes as distributed.

6) **Request Commission approval for the Executive Director to conclude negotiations concerning the language of the draft Agreement for Construction of Rerouted Interceptor Sewer with Georgia-Pacific and execute the document once finalized.**

N. Qualls stated Georgia-Pacific is currently reviewing the Agreement, which is likely to be revised over the next couple of weeks. In order to keep the project moving forward, staff is requesting Commission approval for the Executive Director to finish negotiations and execute the document when a conclusion has been reached.

**Motion #22-020**

It was moved by Meinz, seconded by Blumreich, and unanimously agreed to approve the Executive Director to conclude negotiations concerning the language of the draft Agreement for Construction of Rerouted Interceptor Sewer with Georgia-Pacific and execute the document once finalized.

7) **Request Commission approval to award the construction contract for the De Pere Administration Building Renovation Project #210021CO for a total authorized amount of \$270,000.**

B. Brown stated the De Pere Facility is in need of updates, specifically the addition of a female shower/locker room. Updates to the Lab area will also be included in the renovation project.

**Motion #22-021**

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It was moved by Blumreich, seconded by Tumpach, and unanimously agreed to award the construction contract for the De Pere Administration Building Renovation Project 210021CO to Mission Support Services, LLC in the amount of \$245,500 with a 10% contingency of \$24,500 under the authority of the Executive Director for a total amount of \$270,000.

- 8) **Request Commission approval to award the Ninth Street Interceptor Rehabilitation Project #180032CO to Michels Corporation in the amount of \$921,710.**

L. Sarau stated the concrete piping of the Ninth Street Interceptor is showing signs of surface deterioration and needs to be rehabilitated. The project will include renewing the existing pipe and manholes using cured in place pipe lining and manhole epoxy lining. Staff and consultant have reviewed bids and determined that Michels Pipe Services, a division of Michels Corporation, is the lowest cost, responsive, responsible bidder.

#### **Motion #22-022**

It was moved by Mainz, seconded by Blumreich, and unanimously agreed to award the Ninth Street Interceptor Rehabilitation Project to Michels Corporation for \$837,919 with a 10% contingency of \$83,791 under the authority of the Executive Director for a total amount of \$921,710.

- 9) **Request Commission approval of extension of temporary modification to NEW Water's paid leave policies.**

T. Brown reviewed the temporary modifications to NEW Water's, the Brand of the Green Bay Metropolitan Sewerage District, Paid Leave Policy.

Commissioner Mainz asked if the leave policy is consistent with other customers. T. Brown will check with other customers and report back to the Commission.

#### **Motion #22-023**

It was moved by Hoffmann, seconded by Tumpach, and unanimously agreed to approve the extension of temporary pay practices through May 31, 2022, that allows eligible employees immediate access to their EDB, waiving the 24-hour contiguous hours of PTO or vacation, for COVID-19 related reasons, with a maximum length of leave of 80 hours when absence is for employee or child quarantine or childcare closure, with pro-rated benefits for part-time employees. In addition, approval is requested for NEW Water to continue to provide 25% of lost base wages for employees that do not have sufficient EDB hours or are not eligible for EDB accrual.

- 10) **Sewer Plan Approvals:**

- a) **Town of Lawrence Project #V2420, GBMSD Request #2022-13**
- b) **Village of Howard Project #22012, GBMSD Request #2022-14**

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### Motion #22-024

It was moved by Blumreich, seconded by Hoffmann, and unanimously agreed to approve the Town of Lawrence and Village of Howard sewer plans.

#### 11) 2021 Pretreatment program enforcement summary.

S. Georgel reported on the industries that were in significant noncompliance and noncompliance for 2021, and the corrective actions taken to return them back to compliance.

A conversation took place regarding potential disciplinary action for customers in significant noncompliance.

#### 12) 2021 Industrial Achievement Awards.

S. Georgel stated this is the 11th year NEW Water has administered the Industrial Achievement Awards. Thirty-one of the eligible 46 SIUs received either a gold, silver, or platinum award this year.

#### 13) Facility Plan Update.

N. Qualls gave a Facility Plan Update which included:

- Facility Plan Outreach Update
- Facility Plan – Comprehensive look at liquids process needs at NEW Water's Green Bay Facility (GBF) and De Pere Facility (DPF)
- Facility Plan – Reflects the shared values of our stakeholders
- Facility Plan – Main Conclusions
- Facility Plan: – The Process
- What Drives\* the Investment
- Green Bay Facility Projects
- De Pere Facility Projects
- Planning for future needs: – Wet-weather peak flow impacts Inflow & Infiltration reductions needed
- Urgent Capacity Needs Example: – Influent Pumping
- Urgent Capacity Needs Example: – Influent Pumping
- Urgent Condition Needs
- Identified Facility & Interceptor Projects Over Next 20 Years
- Future Treatment Plant and Interceptor Investments are Consistent with Past Investments
- Financial Comparisons
- Managing Needed Improvements with Financial Responsibility
- Annual Revenue Increases to Support Capital Improvement Plan While Managing Risk
- Financial Assumptions

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- Projecting Rate Impacts Based on Revenue Projections
- NEW Water Cost\* for a Typical Household
- Facility Plan: Next Steps

Village of Allouez Trustee, Chris Sampson spoke regarding customer knowledge on sewerage rates.

#### 14) January/February Financials.

B. Clausen stated January and February financials were favorable for each of the months. Operating revenues were favorable due to BOD loadings, which were offset by unfavorable flow volume. Operating expenses were favorable due to contracted services.

#### 15) Watershed Adaptive Management Program update.

E. Houghton gave a presentation on NEW Watershed Compliance Program Updates which included the following:

- Silver Creek Pilot Project: Innovative Permit Compliance
- Silver Creek Pilot Project: Accomplishments
- NEW Watershed Program Goals
- NEW Water's Adaptive Management Compliance Strategy
- Tools & Prioritization
- Next Steps in NEW Watershed Program
- Teamwork Makes the Dream Work!
- Thank You!

Commissioner Mainz exited the meeting at 10:30 a.m.

#### 16) Watershed Monitoring Program update.

B. Young gave a presentation on the 2021 Watershed Management Program (WMP) Year in Review which included the following:

- Historical Green Bay Precipitation
- 2021 Watershed Sampling
- Silver Creek: WQ Phosphorus Concentration(s)
- Silver Creek: WQ Phosphorus Loads
- Ashwaubenon and Dutchman Creek(s) Monitoring
- Ashwaubenon and Dutchman Creek(s) Phosphorus Loads
- Thank you to all who helped during the 2021 field season!

#### 17) Aquatic Monitoring Program update.

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S. Bartlett gave a presentation on the 2021 Aquatic Monitoring Program Review which included the following:

- Water Quality Monitoring Buoy
- NEW Water Sample Locations
- NASA Sea Prism Collaboration Continues
- Cyanobacterial Toxins at Bay Beach Preliminary Results
- AMP Takeaways

#### 18) Update of Projects:

##### a) Regional I&I Reduction Program update

L. Sarau introduced Andy Lukas and Julie McMullin from Brown & Caldwell who gave an I&I Program Update presentation which included the following:

- I&I Program Vision
- Completed Work
- Potential I&I Program Constraints
- I&I Program Elements
- Review of Existing Regional I&I Programs
- I&I Program Alternatives
- Stakeholder Feedback
- Next Steps

Commissioner Tumpach exited the meeting at 10:55 a.m.

##### b) Green Bay Facility Sodium Bisulfate Storage Expansion update

L. Sarau stated the project is moving along well. Concrete has been poured, and project is on schedule to be completed in April 2022.

##### c) Green Bay Facility Air Compressor Replacement update

B. Brown stated all new compressors have been placed, and piping and electrical work are ongoing. There have been delays with materials.

##### d) Green Bay Facility Pumping Station HVAC Rehabilitation update

B. Brown stated progress is slow due to the availability of electrical components.

##### e) De Pere Facility Filtration and Service Water Improvements update

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N. Qualls stated there are delays due to the availability of electrical components.

**19) February 2022 Operations Report.**

P. Wescott provided an Operations Report. Both facilities were in full compliance with all effluent limits for the month of February. The Green Bay Facility tied performance records for Ammonia for average daily concentration, average pounds discharged per day, and total pounds discharged per month. The Green Bay Facility was in compliance with air quality limits for the month of February. More biogas was generated than NEW Water was able to use on-site.

**20) Executive Director's Report:**

**a) April Commission Meeting**

The next meeting will be held April 20, 2022, at 8:30 a.m. via Zoom videoconference.

**b) COVID-19 Paid Leave Statistics**

A general update was provided in the Commission packet.

**c) COVID-19 Update**

A general update was provided in the Commission packet.

There being no further business to come before the Commission, the meeting adjourned at 11:14 a.m.

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT**

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**Secretary**